

**MINUTES OF THE
CITY COUNCIL MEETING
Monday, March 9, 2020
REGULAR MEETING 6:00 p.m.**

PRESENT: Mayor Martin Woodruff, and Council members, Will Carpenter, Jay Davidson, Dr. Carmelina Holloway, Jake Hayes, Mike McQuiston and Melinda Reeves (left meeting at 6:49 p.m. after the Parks presentation)

ABSENT:

OTHERS PRESENT: City Manager Brett Shannon, Interim Finance Director Sandra Clarkson, Fire Chief Nate Mara, Police Captain Delvon Campbell, Planning Director Dedra Ragland, City Engineer Earl Smith, Public Works/ Airport Director Greg Hall, Parks Supervisor Heath Taylor, Planning Coordinator Cheryl Fuss, Deputy City Secretary Asucena Garcia, City Secretary Diane Cockrell, City Attorney Patricia Adams and Brian Knox representing the Wise County Messenger.

CALL TO ORDER

Mayor Woodruff called meeting to order at 6:01 p.m.

MOMENT OF SILENCE

Mayor Woodruff declared a moment of silence.

PLEDGE OF ALLEGIANCE

Council member Holloway led the pledge.

General Agenda Comments

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A card must be submitted to Diane Cockrell, City Secretary, so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a total of three (3) minute time period to provide comments regarding the posted agenda item for which the request to speak was submitted and may speak during this item or during the Commission's consideration of individual items in accordance with City Council Rules of Procedure. The three (3) minute time period will be extended to six (6) minutes if a translator is required for a non-English speaker to communicate his/her comments regarding the posted agenda item for which the request to speak was filed.

Planning and Zoning Report:

OPEN PUBLIC HEARING:

1. HEAR STAFF REPORT AND PUBLIC COMMENTS AND CONSIDER TAKING ACTION REGARDING **REPLAT APPLICATION 2020-01**—MR. AND MRS. RYAN THOMPSON'S REQUEST TO FINAL PLAT LOTS 2R-1 AND 2R-2, BLOCK 19, SOUTH DECATUR ADDITION, BEING APPROXIMATELY 0.566 ACRE TRACT OF LAND AND A REPLAT OF LOTS 2 AND 3, BLOCK 19, SOUTH DECATUR ADDITION, AND THE EAST TWENTY-FIVE FEET (25') OF SOUTH HOLMAN STREET AND THE WEST TEN FEET (10') OF A VACATED ALLEY, TO THE CITY OF DECATUR, WISE COUNTY TEXAS AND MORE COMMONLY REFERRED TO AS 205 W. COLLINS ST., DECA IN THE STAFF REPORT.

(THE PLANNING AND ZONING COMMISSION RECOMMEND APPROVAL 5-0, COMMISSIONER ALLEN ABSENT.)

Council member Carpenter moved to approve replat application 2020-01 as presented. Council member McQuiston seconded the motion. The motion passed unanimously.

2. HEAR STAFF REPORT AND PUBLIC COMMENTS AND CONSIDER FIRST READING OF AN ORDINANCE AMENDING APPENDIX "B," "ZONING," OF THE CODE OF ORDINANCES OF THE CITY OF DECATUR, TEXAS TO GRANT A ZONING CHANGE AND TO AMEND THE ZONING MAP FROM A C-1A, DOWNTOWN BUSINESS DISTRICT ZONING DISTRICT TO A C-1, RESTRICTED BUSINESS DISTRICT ZONING DISTRICT FOR AN APPROXIMATE 0.164 ACRES OF LAND AND INCLUDING APPROXIMATELY 0.055 ACRES TO THE CENTERLINE OF W. MAIN ST. WHERE ADJACENT TO THE SUBJECT TRACT. THE PROPERTY IS GENERALLY LOCATED APPROXIMATELY 38' WEST OF THE INTERSECTION OF W. MAIN ST. AND S. HOLMAN ST. AND IS MORE COMMONLY REFERRED TO AS 306 W. MAIN ST., DECATUR, TEXAS. **(ZONING CHANGE APPLICATION ZC2020-01—MR. J.D. CLARK'S REQUEST, ON BEHALF OF WISE COUNTY.) (THE PLANNING AND ZONING COMMISSION RECOMMEND APPROVAL 5-0, COMMISSIONER ALLEN ABSENT.)**

First reading held.

CLOSE PUBLIC HEARING

3. HEAR STAFF REPORT AND CONSIDER TAKING ACTION ON **VARIANCE APPLICATION 2020-01—MR. MICHAEL BARNETT'S REQUEST, ON BEHALF OF STATE ST. PIZZA CO., FOR A VARIANCE FROM THE CITY OF DECATUR SIGN ORDINANCE, SECTION 15-7(A)(13) WALL SIGNS. SPECIFICALLY, APPLICANT IS REQUESTING THAT THE MAXIMUM ALLOWED WALL SIGN AREA OF 26 SQ. FT. BE INCREASED TO 63 SQ. FT., AN INCREASE OF 37 SQ. FT. APPLICANT IS SEEKING THIS INCREASE TO MAKE THE PAINTED BRICK SIGN NOSTALGIC AND FIT THE MOTIF OF DOWNTOWN DECATUR. THE SUBJECT PROPERTY IS GENERALLY LOCATED AT 113 N. STATE ST., DECATUR, TEXAS.**

Council member McQuiston moved to approve variance application 2020-01 as presented. Council member Carpenter seconded the motion. The motion passed unanimously.

4. HEAR PRESENTATION FROM PARKS ADVISORY BOARD "*THE VISION OF HARMON PARK*"

Park Members: Cary Bohn, Marie Rieger, Robin Lewis and Tomie Fox gave an overview of the recent progress and suggested needs made by the Parks Board:

The Parks Board over the last year with staff assistance has: picked up trash, spread mulch, created Keep Decatur Beautiful (KDB), 2019 Fall Sweep, walking trail and fencing at Renshaw Park, water and electric installed at Willis "Big Mama" Park, gotten a title to Kings Terrace neighborhood park, thorough assessment of park needs, revisited 2016 Kimley Horn Park Master Plan, obtained community input, toured parks, listed and prioritized goals:

More trails and sidewalks, add/update water stations at each park, bike lanes and racks throughout the city, improve quality of sports fields, ADA options and miracle field needed, a dog park, swimming pool and/or splash pad, photo of playground equipment to replace wood playground structure at Harmon Park, a splash pad to replace the current skate park, a 100% concrete skate park, an amphitheater and updated concessions and bathrooms. Many of these findings are surfacing in the 2050 Comprehensive Plan. Also, recommending the purchase of a 7.8 acre track by the Wise County Museum, the seller is willing to sell the property for \$975,000 to the City of Decatur, the offer is only good for 30 days.

Conclusions and recommendations:

1. Total redo of our most visible, walkable, downtown park...Harmon
2. Purchase 7.8 acres by the museum,

The Parks Board asked that the Council explore the idea of bundling the two projects into the upcoming debt issuance being discussed for infrastructure and Conference Center improvements.

Council member Reeves stated that the citizens are wanting these types of improvements and would like to see the property by the museum used as a community space. Council member Hayes asked the committee if the projects could be phased in and what the top priority would be? Cary Bohn responded: the playground equipment. Council member Holloway said she supported a phased project. She appreciated the quality of the study and feels that the proposal is very ambitious and personally feel that it should be done in phases. City manager Shannon stated that it would be possible to include the projects with the possible debt issuance and that it may require several months to pull it together. Mayor Woodruff said that the council will consider the land purchase at a future meeting. City manager Shannon asked Chairman Bohn to supply the costs for each project.

Council member Reeves left the meeting at 6:49 pm.

5. CONSIDER FIRST READING OF AN ORDINANCE AMENDING CHAPTER 2, "ADMINISTRATION", ARTICLE III, "BOARDS, COMMITTEES, COMMISSIONS", DIVISION 3, "HOSPITAL AUTHORITY", SECTION 2-77 "BOARD OF DIRECTORS" OF THE DECATUR CODE OF ORDINANCES TO CORRECT A SCRIVENERS ERROR IN THE MAXIMUM NUMBER OF DIRECTORS SERVING ON THE HOSPITAL AUTHORITY BOARD OF DIRECTORS; PROVIDING AMENDMENTS; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

First reading held.

6. CONSIDER FIRST READING OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DECATUR BY AMENDING SECTION 2-181 AND REPEALING SECTIONS 2-182 AND 2-183 OF DIVISION 3 "MUNICIPAL COURT JUDGE" OF ARTICLE IV "OFFICERS AND EMPLOYEES" OF CHAPTER 2 "ADMINISTRATION" TO RESOLVE INCONSISTENCIES BETWEEN THE CODE OF ORDINANCES AND THE CITY CHARTER; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR AMENDMENT; PROVIDING FOR REPEAL OF SECTIONS 2-182 AND 2-183 OF DIVISION 3 "MUNICIPAL COURT JUDGE" OF ARTICLE IV "OFFICERS AND EMPLOYEES" OF CHAPTER 2 "ADMINISTRATION" OF THE CODE OF ORDINANCES; PROVIDING A CUMULATIVE REPEALER AND SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND NAMING AN EFFECTIVE DATE.

First reading held.

7. CONSIDER AND TAKE ACTION ON AN ENCROACHMENT AGREEMENT BETWEEN THE CITY OF DECATUR AND LORI L. SHERWOOD, FOR AN ACCESSORY BUILDING LOCATED IN PUBLIC DRAINAGE AND UTILITY EASEMENTS LOCATED AT 208 MEADOWBROOK LANE AND AUTHORIZE CITY MANAGER TO EXECUTE THE AGREEMENT.

Council member Carpenter moved to approve encroachment agreement as presented and authorize City Manager Shannon to execute. Council member Davidson seconded the motion. The motion passed unanimously.

8. RECEIVE OUTSIDE AUDIT REPORT FOR FISCAL YEAR 2018-2019 AND AUTHORIZE DISTRIBUTION.

Kevin Kemp of BKD, LLP presented the findings of the fiscal year audit for 2018-2019:

In our opinion, the financial statements in our report present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities and each major fund of the City, as of September 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

9. **CONSENT AGENDA** – All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON FEBRUARY 24, 2020

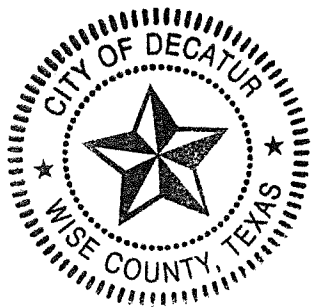
B. CONSIDER APPROVAL OF BILLS AND INVOICES FOR FEBRUARY 2020

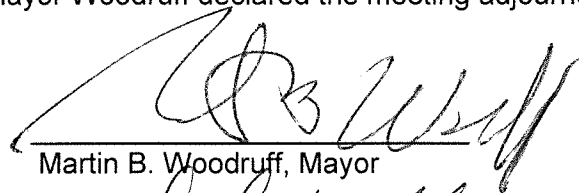
Council member Davidson moved to approve the consent agenda as presented. Council member Hayes seconded the motion. The motion passed unanimously.

10. COUNCIL MEMBER REQUESTS FOR FUTURE AGENDA ITEMS.

ADJOURNMENT

There being no further business, Mayor Woodruff declared the meeting adjourned at 7:12 p.m.





Martin B. Woodruff, Mayor



Diane Cockrell, TRMC, CMC, City Secretary