

**MINUTES OF THE  
CITY COUNCIL MEETING  
Monday, August 26, 2019  
WORKSHOP 5:30 p. m.**

**MONTHLY DEPARTMENT REPORTS:**

**Planning** – Hear and discuss monthly report by Planning Director Ragland, including relevant and follow-up discussion with council and other staff regarding the following items:

1. Planning applications processed, including plats, zoning changes, sign variances, subdivision variances, design standards variances, and annexation cases; site plans/building permit reviews; zoning board of adjustment variances; and ordinance/policy amendments for June thru July, 2019.
2. Building permits and inspections, code compliance inspections and violations, environmental health permits and inspections and BSI testing and rebate report for June thru July, 2019.

**Public Works and Airport** – hear and discuss July 2019 monthly report by Greg Hall, Public Works Director/Airport Manager, including relevant and follow-up discussion with Council and other staff, regarding the following items:

1. Report for the MUNICIPAL AIRPORT
2. Report for the WASTEWATER Department
3. Report for the WATER Department
4. Report for the ANNUAL RAINFALL
5. Lake Bridgeport Elevation Graph

**Fire Department** – hear and discuss monthly report by Chief Mike Richardson including relevant and follow-up discussion with Council and other staff regarding the following items:

1. Report on Fire Department operations

Reports were provided.

**REGULAR MEETING  
6:00 p.m.**

**PRESENT:** Mayor Martin Woodruff, and Council members, Will Carpenter, Jay Davidson, Jake Hayes, Dr. Carmelina Holloway, Mike McQuiston, and Melinda Reeves.

**ABSENT:**

**OTHERS PRESENT:** City Manager Brett Shannon, Finance Director Mike Erwin, Fire Chief Mike Richardson, Planning Director Dedra Ragland, City Engineer Earl Smith, Building Official Wayne Smith, Public Works and Airport Director Greg Hall, Deputy City Secretary Asucena Garcia, City Secretary Diane Cockrell, City Attorney Mason Woodruff and Brian Knox representing the Wise County Messenger.

**CALL TO ORDER**

Mayor Woodruff called meeting to order at 6:10 p.m.

**MOMENT OF SILENCE**

Mayor Woodruff declared a moment of silence.

**PLEDGE OF ALLEGIANCE**

Council member Holloway led the pledge.

**OPEN PUBLIC HEARING:**

1. RECEIVE COMMENTS REGARDING BUDGET FOR FISCAL YEAR 2019-2020.

No public input.

2. RECEIVE COMMENTS REGARDING FISCAL YEAR 2019-2020 AD VALOREM TAX RATE OF .649.

No public input.

PLANNING AND ZONING REPORT:

3. HEAR STAFF REPORT AND HOLD THE SECOND OF TWO PUBLIC HEARINGS ON VOLUNTARY ANNEXATION PETITION 2019-01—BRETT SHANNON'S REQUEST, ON BEHALF OF THE CITY OF DECATUR, TO INSTITUTE VOLUNTARY ANNEXATION PROCEEDINGS TO ENLARGE AND EXTEND THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE THE DESCRIBED PROPERTY, AND ADOPT A SERVICE PLAN AND TO AMEND THE OFFICIAL COMPREHENSIVE LAND USE MAP TO INCLUDE THE FOLLOWING LAND USE DESIGNATION FOR THE ANNEXED PROPERTY TO BECOME EFFECTIVE UPON THE EFFECTIVE DATE OF ANNEXATION; AND TO AMEND THE CITY OF DECATUR ZONING ORDINANCE AND THE OFFICIAL ZONING MAP FOR THE ANNEXED PROPERTY WITH SUCH ZONING TO BECOME EFFECTIVE UPON THE EFFECTIVE DATE OF ANNEXATION TO ESTABLISH ZONING DISTRICT FOR THE PROPERTY, TO WIT:

GENERALLY LOCATED 252' WEST OF THE CENTERLINE OF COLLEGE AVE. (FM730) AND 604' SOUTH OF THE CENTERLINE OF US HWY 81-287 WHERE ADJACENT TO THE CURRENT CITY LIMITS IN DECATUR'S SOUTHEASTERN EXTRATERRITORIAL JURISDICTION (ETJ). (A2019-01). THE PROPOSED COMPREHENSIVE PLAN LAND USE DESIGNATION IS LOW DENSITY RESIDENTIAL (LDR) (CP2019-01). THE PROPOSED ZONING IS SINGLE FAMILY RESIDENTIAL-1 (SF-1) (ZC2019-03). **(NO ACTION IS REQUIRED BY THE CITY COUNCIL.)**

No public input.

CLOSE PUBLIC HEARING:

4. CONSIDER SECOND READING AND ADOPTION OF ORDINANCES AMENDING THE ZONING ORDINANCE, SUBDIVISION REGULATIONS ORDINANCE, DESIGN STANDARDS ORDINANCE AND BUILDING CODES TO CAUSE SAID ORDINANCES TO BE IN COMPLIANCE WITH HOUSE BILL 2439, HOUSE BILL 3167 AND HOUSE BILL 2497, WHICH BILLS TAKE EFFECT ON SEPTEMBER 1, 2019.
- a. SI2019-01 -- Ordinance addressing House Bill 2439 and House Bill 2497 **(THE PLANNING AND ZONING COMMISSION RECOMMEND APPROVAL 6-0.)**
- \*b. SI2019-02 -- Ordinance addressing House Bill 3167 and House Bill 3314. (THE PLANNING AND ZONING COMMISSION RECOMMEND APPROVAL 6-0.)

Council member Carpenter moved to approve the ordinance SI2019-01 as presented. Council member Hayes seconded the motion. The motion passed unanimously.

Council member Carpenter moved to approve the ordinance SI2019-02 as presented. Council member Holloway seconded the motion. The motion passed unanimously.

5. DISCUSS AND CONSIDER FIRST READING OF AN ORDINANCE OF THE CITY OF DECATUR, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, AS REFLECTED IN SCHEDULE A OF THE PROPOSED BUDGET.

First reading of the Ordinance was held.

6. DISCUSS AND CONSIDER FIRST READING OF AN ORDINANCE OF THE CITY OF DECATUR, TEXAS APPROVING THE APPRAISAL ROLL; LEVYING AD VALOREM TAXES FOR 2019 AT \$0.649 PER ONE HUNDRED DOLLARS ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS TO PROVIDE REVENUES FOR CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING DUE AND DELINQUENT DATES AND PROVIDING AN EFFECTIVE DATE.

First reading of the Ordinance was held.

7. ANNOUNCE MEETING TO ADOPT TAX RATE ON MONDAY, SEPTEMBER 9, 2019.

Mayor Woodruff announced the meeting date to adopt the tax rate.

8. CONSIDER AND TAKE ACTION TO AUTHORIZE CITY MANAGER TO EXECUTE AN ENGINEERING AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR THE 2019 WATER SYSTEM IMPROVEMENTS.

City Manager Shannon explained the plan is to demolish three water tanks, the newest being installed in the 1970's. They will be replaced with two new tanks, with a combined capacity of 2.5 million gallons. City Engineer Smith informed Council the base fee for the engineering would be \$236,500 with an additional \$255,000 in fees during construction for administration and testing. The actual construction project is estimated to cost nearly \$5 million. Council member Reeves stated she was hesitant to move forward on a five million project before the City completes its comprehensive master plan rewrite. She suggested a workshop for the new Council members in order to make the best decision. Mayor Woodruff stated the City has been planning for this project for years. The next major debt issuance would be for this project as soon as the large debt item rolls off, which is in 2020. Mayor Woodruff stated there would be more time between now and the awarding of bids to learn more about the project.

Council member Davidson moved to authorize City Manager Shannon to execute the agreement as presented. Council member Holloway seconded the motion. The motion passed 6-1-0 with Council member Reeves voting against.

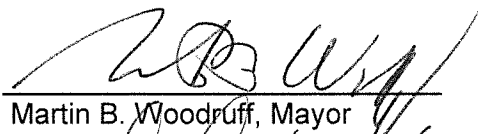
9. CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD AUGUST 12, 2019.

Council member McQuiston moved to approve the minutes as presented. Council member Carpenter seconded the motion. The motion passed unanimously.

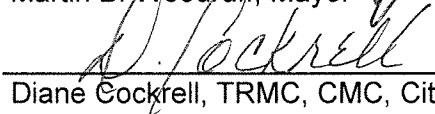
10. COUNCIL MEMBER REQUESTS FOR FUTURE AGENDA ITEMS.

ADJOURNMENT

There being no further business, Mayor Woodruff declared the meeting adjourned at 6:49 p.m.



Martin B. Woodruff, Mayor



Diane Cockrell, TRMC, CMC, City Secretary

